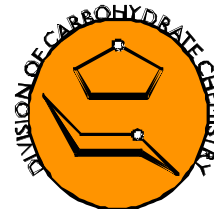




234<sup>th</sup> ACS National Meeting, Boston, MA  
Carbohydrate Chemistry Division, Executive  
Committee Meeting



Sunday August 19, 2007, 6:30 pm

## Minutes

### Present:

Dev Arya, Alexei Demchenko, Gillian Eggleston, Todd Lowary, Waldemar Priebe, P. Dan Cook, Arland Hotchkiss, John Vercellotti, Mano Manoharan, Xavier Miranda (Sugar Processing Research Institute)

The Chair, Gillian Eggleston, called the meeting to order at 6:45 p.m.

### 1. Minutes

- a. The Minutes from the Executive Meeting at the 233<sup>rd</sup> ACS National Meeting in Chicago were passed unanimously after the following minor changes: John Vercellotti's name is misspelled.

### 2. Reports

#### a. *Chair Report – Gillian Eggleston*

- Gillian Eggleston attended the ACS leadership conference with Dev Arya (Program Secretary) on July 26–27, 2007 in Baltimore.
- Gillian Eggleston and Dev Arya attended the ACS Strategic Planning Training Session, which was held in Washington, DC, April 27–28, 2007. It was reported that this was a useful session and the Division is now overdue for a new strategic plan. A two-day retreat to develop a new strategic plan was proposed, which led to significant discussion. The goals of such a session would be to generate ideas for re-invigorating the Division, which has been losing members and seeing declining attendance at meetings in recent years. The costs of the retreat were estimated at \$10,000 and a proposal to the ACS innovative grant program in the amount of \$7500 has been submitted to cover most of these costs, with the rest to be paid by the Division. A copy of the proposal was circulated. The participants would include the chair and chair-elect along with six other “stakeholders”, who are not members of the Executive committee. There was a consensus that this was an important exercise with some members saying it should be done regardless of if the ACS innovative grant is funded, or not. It was decided that the details of planning this event would take place after learning if the proposal had been successful.

NOTE ADDED: October 14, 2007. The grant was funded in the amount of \$5000.

- It was reported that the chair had been involved in organizing the New Orleans Carbohydrate Symposium, which will be held after the ACS meeting next Spring (April 10–12, 2006).

- An ACS innovative grant proposal in the amount of \$3000 has been submitted to support poster awards. A copy of the proposal was circulated. At each National Meeting three \$250 awards will be given: One for a poster given by an undergraduate student, one for a poster given by a graduate student and one for a poster given by scientist in academia, government or industry. Some discussion ensued about the latter category, but it was agreed that postdoctoral fellows would fall into this group. Recipients of the awards will be publicized in the Division Newsletter, the Division website and Todd Lowary will look into if we can publicize them in *Chemical and Engineering News*. The selection committee will consist of three people: The program chair plus two other members of the Division, who will be chosen at the Executive meeting. It was decided to go ahead with this at the meeting in New Orleans, and Todd Lowary will send out an email alerting the membership about these awards.

NOTE ADDED: October 14, 2007. This grant was not funded.

**b. Past Chair Report – Waldemar Priebe**

- Waldemar Priebe acknowledged the assistance of his secretary, in addition to Mano Manoharan and his secretary, in organizing the Wolfrom/Isbell/New Investigator award symposium banquet.

**c. Chair-Elect Report – Mano Maroharan**

- Mano Manoharan reported that he had been busy with Hudson Award symposium in Chicago and in the planning and organizing of the RNAi symposium at the Boston meeting.
- The issue of divisional support for symposia was brought up. There was a discussion about the level of financial support the Division provides for symposia (\$2500), which was viewed by many to be too low. It was pointed out that if the organizer agrees to publish an ACS symposium series book, that an additional \$500 is available. It was decided to defer more discussion about this to the meeting in New Orleans when the Treasurer, Zbigniew Witczak, would be present.
- The discussion above led to comments about enlisting the help of award winners to fundraise for awards symposia. To facilitate this, it was decided that the nomination and selection of the Wolfrom, Isbell and New Investigator Awards would follow this timeline:

December 31 – Nominations due.

January 31 – Awardees selected by committee.

February 15 – Awardees informed.

**d. Executive Secretary Report – Todd Lowary**

- Todd Lowary mentioned that he had investigated the use of the ACS electronic voting system for Divisional elections but was told this was not possible. It would be possible to contract this with a third-party vendor, at a cost of \$200–\$1000. It was decided that we would wait until the ACS had a system in place (presumably at no cost) before we move to electronic voting.

***e. Treasurer's Report – Zbigniew Witczak***

- Zbigniew Witczak was not in attendance, but his report was distributed. As of July 31, 2007, the operating accounts had ~\$23,500 and the value of the Vanguard account was ~90,000.
- Dues increased slightly this year and are now over \$10,500

***f. Councilor's Report – John Vercellotti***

- A report of the Council meeting in Chicago was given. A number of actions were taken which are described in a written report.

**3. Future International Carbohydrate (ICO) Symposia in the USA – Gillian Eggleston**

- a. A letter from Jim BeMiller, proposing that the next ICO that meets in the USA be held in Indianapolis, was circulated. According to the ICO website (<http://internationalcarbohydrateorganisation.org>), the next meeting in the USA is in 2016. In the absence of Zbigniew Witczak, the US representative on the ICO, no action was taken.

**4. Division Archives – Derek Horton and Todd Lowary.**

- a. Derek Horton provided the following message by email: “Our Division Historian, Wendell Binkley, is now 93 years old. He has served the Division in many capacities during more than fifty years, but now asks to be relieved of his duties in maintaining the Division's records. He has sent to me three large boxes of Divisional records, which I will forward to whomever the Division appoints as the new historian. I also have a considerable amount of material pertaining to early Divisional activities in the files I have from Isbell, Wolfrom, Richtmyer, and others who worked for the Division. While I could maintain these records on an interim basis, my suggestion is that a younger person could better assure continuity, and Todd Lowary would be well qualified to do the job.”
- b. Todd Lowary agreed to take on this responsibility and will work with Derek Horton to ensure that the materials are shipped.
- c. It was agreed that the Division would reimburse Derek Horton for shipping costs.

**5. Division Strategic Planning – Gillian Eggleston.**

- a. There was additional discussion about the need for the Division to have a new strategic plan and it was agreed that soliciting opinions from Division membership about how our activities could be more relevant to them may help to guide this process and would be an important component of any new plan.
- b. Although an application to the ACS Innovative grant program has been made to support this exercise, there was general support to take some funds from the Vanguard account to support initiatives (like this one) that could increase membership.

## 6. Committee Reports.

### *a. Awards Committee*

- No report

### *b. Nomenclature Committee – Derek Horton*

- Derek Horton provided the following message by email: “This past May I hosted in Bethesda the annual meeting of the Joint Committee on Biochemical Nomenclature. The minutes of that meeting are available on the JCBN Web site or directly from me. I was delegated to prepare an abbreviated version of the big carbohydrate nomenclature document that will address primarily the key needs of biochemists and molecular biologists rather than synthetic organic chemists. A draft version was circulated at the May meeting, and is under revision by Hans Vliegthart and myself”

### *c. Program Committee*

- No report. See minutes for Program Committee Meeting

### *d. Membership Committee*

- No report

### *e. Nominating Committee – Todd Lowary*

- Todd Lowary reported that no nominations had been received for any of the open positions. After making some contacts Todd Lowary was able to confirm that Peter Seeberger and Alexei Demchenko had agreed to stand again for their Member-at-Large seats. In addition, Walter Szarek has agreed to run again for Alternate Councilor and Anthony Serianni had agreed to run for the Councilor Position vacated by David Baker.
- After some discussion John Vercellotti agreed to run for the Councilor position and Todd Lowary will talk with Serianni about running for Alternate Councilor.

NOTE ADDED October 17, 2007. Serianni has agreed to run as Alternate Councilor.

- Todd Lowary will try to identify other candidates for the Member-at-large positions and a ballot will be circulated by email later this fall.

NOTE ADDED October 17, 2007. Efforts to identify other candidates have not been successful.

## 7. Old Business

### a. CARB division by-laws

- David Baker was working on updating Divisional by-laws before he resigned. Gillian Eggleston said she would contact Dave to get a copy of what he had and would ask Derek Horton to take the lead on this.

### b. CARB division web maintenance

- No comments. People are happy with the website. Any new items should be sent to Peter Norris.

**8. New Business**

Nothing

**9. Adjournment**

The meeting adjourned at 8:15 pm.

Submitted,

A handwritten signature in blue ink, appearing to read "Todd L. Lowary", with a stylized flourish at the end.

Todd L. Lowary, Secretary