



**251st American Chemical Society National Meeting  
San Diego, CA  
Division of Carbohydrate Chemistry  
Executive Committee Meeting  
March 13<sup>th</sup>, 2016  
6:30 pm to 9:00 pm**

**Minutes**

**Present:** Immediate past chair: X. Huang (XH); Chair: LX. Wang (LXW); Chair-elect: E. Rozners; Executive secretary and program chair: N. Snyder (NS); Secretary: S. Sucheck (SS); Treasurer: G-J. Boons (GJB); Councilors: A. Serianni (AS); Alternate councilors: H. Nguyen (HG); Members at Large: A. Demchenko (AD); O. Marcq (OM); C. Marzabadi (CM); L. Hsieh-Wilson (LHW); Awards committee: R. Linhardt (RL); J. Kohler (JK); T. Lowary (TL); Webmaster: P. Andreana (PA); Guests: Al and Mary (Goodhall) French (AF)

6:30 pm

AF updated the Committee on the status of the International Carbohydrate Symposium 2016 (ICS). He noted the number plenary speakers, and the order of activities. AF thanked the CARB division for support of the ICS2016 and requested continuing CARB sponsorship for the future ICS meeting.

7:00 pm Official meeting called to order by the Chair

**1. Approval of Minutes**

- a. Minutes from Spring 2015 (Denver, Colorado Meeting) were approved unanimously.

**2. Officers Reports**

**a. Chair's Report**

- i. LXW – Reported that a comprehensive draft strategic plan had been prepared for New Business Discussion
- ii. The program committee approved unanimously to hold a symposium in honor of Derek Horton in the 2017 Spring ACS National Meeting to be held in March in San Francisco. The committee suggested for the division to consult with John Vercellotti and some other former colleagues/students of Horton for advice on the format and organization
- iii. Will Vann and YC Lee's proposal on "Carbohydrate-based nanomaterials and drug-delivery vehicles" was approved unanimously as a symposium to be held at the 2017 Spring ACS National Meeting in March in San Francisco.

- b. Past Chair's Report**
  - i. XH – reported that the awards dinner had been arranged.
- c. Char Elect's Report**
  - i. ER – Commented that ACS divisional support formulas are difficult to determine but appear linked to symposium attendance. Recommend maintaining the current formula of organizing four quality symposia at any ACS meeting. This formula allows four ½ day Awards Symposia plus two contributed one day symposia at Spring Meetings and four contributed symposia at Fall Meetings. Avoid low programing general sessions and Thursday sessions, which often suffer from low attendance. Mentioned the need to update the CARB bylaws
- d. Executive Secretary's Report**
  - i. NS – Reported that there were only a few withdraws for the San Diego meeting, and discussed the total numbers of talks and posters. We have a solid program (programming Sunday through Thursday). We are also co-sponsoring three symposia with CELL.
  - ii. Programming for upcoming meetings including the, Philadelphia, ICS and San Francisco meetings were also discussed as follows:
    - Philadelphia: As noted previously, there is no CARB program in Philadelphia due to the ICS meeting.
    - ICS: As noted previously, CARB is paying for three symposia at the ICS. Young Investigator Award and Hudson Award will be presented at ICS2016
    - San Francisco: One symposia proposal was submitted which was approved. We need more symposia proposals. It was suggested that we approach previous award winners to propose symposia for future meetings.
- e. Secretary's Report**
  - i. SS – Spring CARB Newsletter distributed, call for nominations of ACS Fellow made
- f. Treasure's Report**
  - i. GJB – Reported budget stable – incoming funds well matched with expenditures
- g. Councilor's Report**
  - i. AS – Reported a need for closer CARB industrial ties.

### **3. Old Business**

- a. None**

### **4. New Business**

- a. XH – Operating protocols for members of the executive committee. Proposed compiling documents and protocols for distribution to all executive committee members in order to maintain continuity in operating protocols. Seconded.**

Discussion: Strong agreement documented protocols are need. Unanimously Approved.

- b. ER – Support for a nucleic acid based symposium at NERM was discussed. Proposed the CARB division support a regional symposia in the amount of \$500. Conflict (ER). Seconded. Discussion: awards for similar amounts have been made for similar activities when funds are available. The motion passed unanimously.
- c. Discussed how to bring young investigators into the meetings. Suggestions to hold ten minute presentations for advanced graduate students and post-docs was made. A motion to make symposia supported by the Division open to attract at least one or two graduate/post-doc students was made. The motion passed unanimously.
- d. Briefly discussed increasing member participation by holding workshops.
- e. SS – ACS fellow nominations. Received one request received for the Division to endorse Y. C. Lee (John Hopkins University) for recognition as an ACS Fellow. Discussion- Division support improves the chances of receiving an ACS Fellow Award. The awarding committee weighs service the ACS heavily in such awards. Y.C. Lee nominated for CARB division endorsement. Seconded. Unanimously Approved.
- f. PA – website is up to date
- g. NS – Discussed food prices at the hotels and decided to pursue holding the Executive Committee meeting at a nearby restaurant next year
- h. LXW – Presented draft strategic plan for the next 4 years (2016 – 2020)
  - i. To retain the current members and to increase the membership in the next four years. Increased student memberships may be achieved by dedicated student program within symposia. Attempt to strengthen co-sponsorship arrangements. Membership target set at 25% increase after discussion.
  - ii. Serve the members better and to encourage members' participation in division's activities. Meeting announcements in Newsletter and website. Establish a few traveling and/or poster awards for students/postdoc fellows. Establish Derek Horton Award in industrial carbohydrate chemistry. The merits and challenges were discussed
  - iii. To deliver greater scientific impact and reputation of the ACS CARB division. Maintain/improve relationships with other national/international organizations, CELL division, Sponsor selected and important national/international conferences and symposia ICS 2016, ICS 2018, ICS 2020

## 5. Other Business

- a. Initiative for a new division award in honor of Dr. Derek Horton – **Horton Award for distinguished achievement in industrial carbohydrate chemistry (Potential sponsor: John H. Lauterbach, Ph.D., DABT, Sole Member & Principal, Chemistry & Toxicology, Lauterbach & Associates, LLC, Macon, GA)**
- b. Discussed holding a full day symposium in honor of Derek Horton at the spring 2017 ACS meeting. Potential organizers, including former students and colleagues of Derek's were discussed. A motion was made to hold a symposium in honor of Derek at the Spring 2017 ACS meeting. The motion passed unanimously.

**ACTION ITEMS:**

- 1. Send email to request additional symposia for the San Francisco meeting**
- 2. Send pertinent documents to XH to compile operational manual**
- 3. LX Wang will send a notice to Ben Liu and to write an attestation letter on behalf of the division to support the nomination of YC Lee as a candidate for ACS Fellow**
- 4. Follow-up action: NS to send a notice to Eriks and GJ Boons (for writing a check) to support a symposium on “Interplay of Chemistry and Structure in Novel Functionality of Nucleic Acids” (to be held at the 41st ACS Northeast Regional Meeting (NERM))**
- 5. NS to send draft strategic plan to the whole executive committee for another round of revisions and will call a motion to vote by the whole committee for approval after the final revisions**
- 6. LXW will send a notice to Dr. John H. Lauterbach (a former PhD of Dr. Horton) and John Vercellotti notifying them of the establishment of the Horton Award for distinguished achievement in industrial carbohydrate chemistry and the associated Horton Award symposium**

**Adjourned: 9:00pm**

Respectfully submitted,  
Steven J. Sucheck, PhD  
Secretary  
ACS Carbohydrate Division  
Professor  
University of Toledo